

FSSC Global Markets Program

Annex 4 to Part 4: Assessment reports

1. Introduction

- 1) A mandatory FSSC Global Markets assessment report template shall be used for all FSSC Global Markets Program Conformity assessments. This template will be made available to licensed CABs.
- 2) The report shall provide confidence that the conforming organization meets the FSSC Global Markets Program requirements.

Records of compliance shall be reviewed during the assessment.

2. Significance of the assessment report

- 1) The assessment report is a transparent and concise reflection of the findings of the assessor during the assessment.

It provides clear evidence that all Program requirements have been assessed for conformity with the Program.

The report:

- a) verifies that the food safety system has been designed and configured to conform with Program requirements and
- b) validates the organization's claim that their food safety system works in practice.

3. Assessor's responsibility

- 1) The (lead) assessor shall ensure that the assessment report is prepared and shall be responsible for its content.
- 2) The assessment report shall provide an accurate, concise and clear record of the assessment to enable an informed Conformity assessment decision to be taken by the CAB Conformity assessment manager.

Ownership of the report

The CAB retains ownership of the assessment report and ensures confidentiality as described and required in the FSSC Global Markets Program scheme documents and contracts / agreements with the conforming organizations and the Foundation.